



Grow Your Career

at LinkedIn's Top 20 Start Ups

Operations Intern



We are a

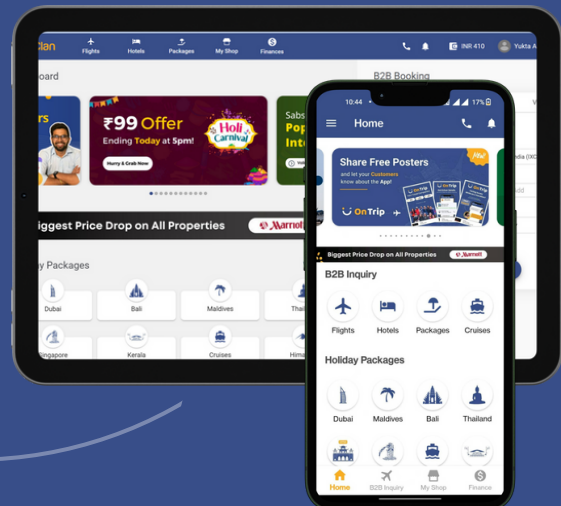
B2B Travel Company

We Sell to

Travel Agents



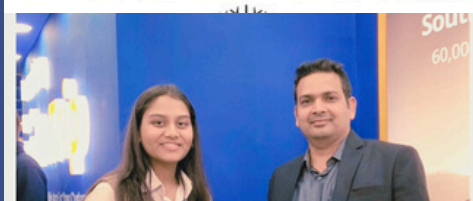
We Sell
Flights, Hotels
& Packages



We Thrive When

Travel Agents

**Grow
Their
Business**



We go
the extra mile

To deliver

Exceptional Travel Experiences



Operations Intern

Stipend

₹15000 per month*

15K with monthly increments (every month it gets increased by 5K)

Also, PPO on delivering exceptional performance with CTC ranging between 5 to 7 LPA.



Roles and Responsibilities

- Handling all bookings and business operations related work.
- Closely working with the suppliers in ensuring timely revert on queries & smooth post booking operations such as booking confirmations, sharing vouchers etc.
- Ensuring timely payments to suppliers and deliveries to customers
- Effectively managing feedback and escalations from customers and vendors
- Ensuring customer delight
- Regular and timely completion of agent KYC

We are invested in

Your Growth !!



Above Market
Compensation



Work with High
Responsibility



Create wealth
with ESOPs



Great Team &
Mentors



Training & Support

Settling in new roles can be challenging.

We enable you to learn faster with

- training,
- resources and
- a collaborative team environment.

Recruitment Process



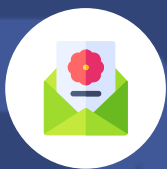
Aptitude Test & Group Discussion & Task Submission

- A basic 50-minute aptitude test
- 30-minute group discussion
- Email Task



Personal Interviews

- 1 video Interviews
- 2 detailed discussions



Extending an offer

- Documentation
- Offer Extended

Check if you **Fit in the Role**



You Must...



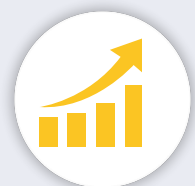
- Be Customer-Centric
- Enjoy speaking to clients on call
- Have high ownership to complete your work
- Be good at negotiating with suppliers

You can...



- Make quick decisions
- Hustle, Hustle, Hustle

You want to...



- Improve business acumen
- Improve negotiation skills

— This role is not ideal for someone who is...

- ✗ not comfortable with tight **timelines** / **targets**
- ✗ not **disciplined** to sit and work
- ✗ not good at **resolving customer queries** or **escalations**
- ✗ not comfortable with long **working hours** i.e. **10 - 12 hours daily**
- ✗ not excited about working on Saturdays (**6 days a week**)

*Ditch what
you're not into.
Never settle for less!*



Our Non-Negotiables



100% Work from Office

6 Days a week **Including Saturdays**

work hours

9:30 till **Work Gets Over**


You should expect 10-12 hours work in a day!

We are fast-growing startup & building something valuable takes time. We understand that some aspects of this role are demanding, and we strive to make our office a place where you feel supported, valued

We are an ideal workplace For Team Players


If you just want to

- ? share problems
- ? stick to status quo
- ? question long hours
- ? do bare minimum
- ? look for quick wins

 **You May Not Be
Happy At Work**

You will thrive, if you

- ✓ solve problems
- ✓ improve processes
- ✓ focus on output
- ✓ make customer smile
- ✓ build lasting value

 **You Will Shine
& Grow With Us**

Top Performers at TravClan, have
High Ownership



With the right intent & attitude

You have the opportunity to

**Improve the
Livelihood of Agents**

& the power to create

Happy Travel Memories



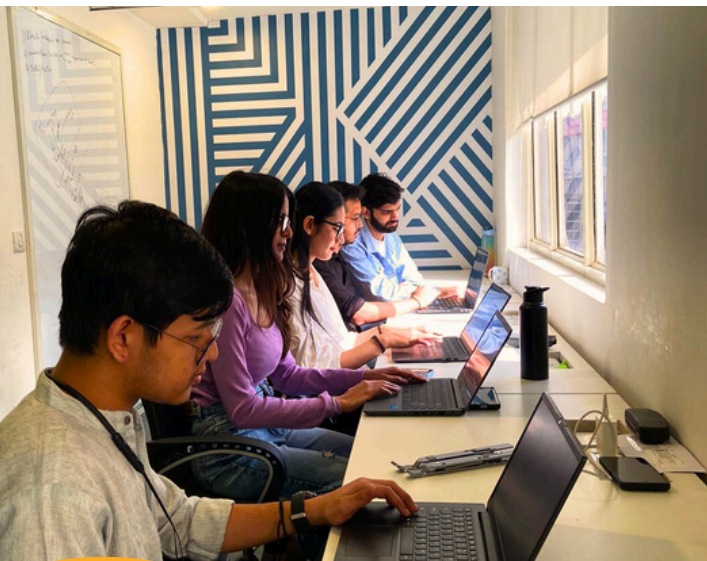
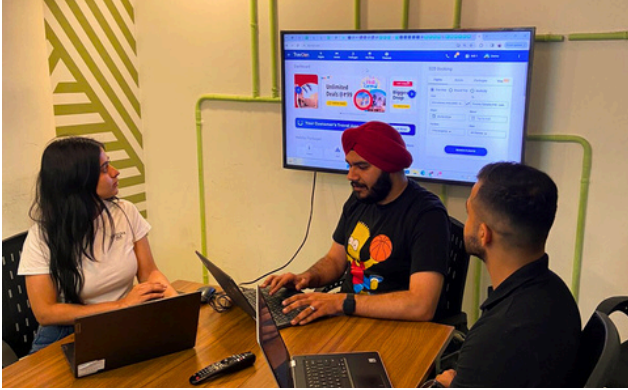
Office Location

Connaught Place

3 minutes walking distance from Rajiv Chowk & Barakhamba metro



Gallery



Gallery



**Looking forward to having
you on board with us!**

